## **FLOW DIAGRAM 2**

A QUICK GUIDE TO PROCEDURES IF YOU HAVE CONCERNS ABOUT A POSSIBLE POOR PRACTICE SITUATION/ALLEGED BREACH OF CURRENT POLICIES AND GUIDELINES WITHIN THE ARCHERY GB ENVIRONMENT

You become aware of a possible poor practice concern/alleged breach of Archery GB current policies and guidelines Is it a serious child protection poor practice/an alleged breach of Archery GB current policies and guidelines (Refer to 2.5 and 2.6) NO YES If the concern cannot be If the child, young person requires immediate medical resolved at Club Level the attention call an ambulance and inform the doctor that concern must be referred to there is a child protection concern the County/Regional Official If the Club CPO is involved, Report the concern the concern must be referred immediately to the to the Club Club Official/ CPO If the concern cannot be Chairman/Committee resolved at County/Regional Level, the Regional Official must refer this concern to the Archery GB CPO who will You must act on your concerns by immediately refer this to the Case referring the concern to the Police and/or Children's Management Referral Panel **Social Care Services** The Police and/or Social Care Services will advise on **Possible Outcomes from the** contact with parents **Archery GB Case Management Referral Panel:** Inform the Archery GB CPO without delay. An Incident Referred back to Regional Report Form (refer to Appendix 'G') must be completed Official with and sent to the Archery GB CPO, the Police and/ or recommendation from the Children's Social Care Services within 24 hours **Archery GB Case** Management Panel Further information The Archery GB CPO will immediately refer this required concern to the Archery GB Case Management Referral Further training required Panel who will liaise with the Archery GB Public Supervision and/or Relations Officer re media enquiries where appropriate monitoring Advice/warning as to future Possible outcomes from the Archery GB Case conduct **Management Referral Panel:**  No case to answer Referral to Archery GB **Child Protection Investigation Disciplinary Panel** Police/Children's / Adults Social Care Services inquiry and possible criminal proceedings Police/Children's / Adults Social Care Services inquiry and referred back to Archery GB Case Appeals Panel **Management Referral Panel** Referral to Archery GB Disciplinary Panel

## CONFIDENTIALITY MUST BE MAINTAINED UNTIL THE OUTCOME OF THE INVESTIGATION IS RELEASED <u>DO NOT DELAY IN REPORTING YOUR CONCERN</u>